

ST. LUKE'S EPISCOPAL CHURCH
VESTRY MINUTES OF MAY 17, 2015

The vestry met on Sunday, May 17, 2015 at 11:30 a.m. in the Canterbury Room at St. Luke's Church. Present were Barbara Sajna, Rector; Betsy Rogers, Senior Warden; Karen Schwartz, Junior Warden; and vestry members, Judy Bush, Ray Osinski, and Roberta Thelen. Also present were Jane Weis, Clerk; Doug Schwartz, Treasurer; and Carol Ann Osinski.

Barb Sajna presided.

Judy Bush provided the devotions.

Agenda – was approved as distributed.

Vestry Minutes – it was moved and seconded to accept the corrected minutes of the April vestry meeting. Motion passed.

Treasurer's Report

- **Financials** – Doug presented the Balance Sheet as of April 30, 2015 indicating total assets of \$202,877.86. He also presented the Expense to Budget Performance of January 1 through April 2015. This statement reflected a total net income of \$156,265.63 including the Marion Marcellus unrestricted gift of \$96,000 and total expenses of \$51,495.36 reflecting a surplus of \$104,770.27. The monthly report will be filed for audit.
- **Reserve Account** – \$96,000 plus has been received to date from the Marion Marcellus Trust Fund. As determined by the vestry at their April meeting, it will be listed as an unrestricted gift income item on the Profit and Loss statement.
- **Quasi-endowment Account** – The committee is still discussing the best form for a quasi-endowment fund and how the income should be invested. It was suggested that Jeffrey Rosemann be consulted.
- **Diocesan Audit** – will be held at St. Luke's on Wednesday, May 27, 2015 at 9:00 a.m. by Rich Wilson.
- **Vacation** – Doug stated that he will be away in January for two and one-half weeks and will not be present for the Annual Meeting or the January vestry meeting. This was agreeable with the vestry.
- **Restitution** – a vestry member had requested a breakdown of the restitution payments to date which Doug will prepare as well as how this repayment system is managed.

Rector's Report

- **RenewalWorks Update** – Barb stated that our RenewalWorks link is now open and the vestry and clergy are asked to take this survey as soon as possible.
- **Lenten Retreat in May** – the retreat offered by Gwynne Schultz was rescheduled to Monday, May 18 from 9:00 a.m. to 3:00 p.m. at the home of Nancy Laitner. They are expecting about 16 participants.
- **Other** – Barb received a packet of information from the Bishop requesting clergy to meet with their parishioners to discuss same sex issues. The Bishop will then be in touch with each parish to review the results of these discussions.
- **Scand Birthday Party** – will be held in the chapel in the Care Center on Thursday, May 28 at 2:00 p.m. Barb will ask Susan Crawford to assist with gifts and ask Lynn Gudmundsen and David Hatch to provide music.

Senior Warden

- **Summer Picnic** – Eileen True will chair this event in July. It was suggested that the picnic be held following a church service in place of the coffee hour. *(Subsequently, Susan Crawford agreed to take leadership responsibility as Eileen True asked to be relieved. The date will also move pending vestry discussion in June.)*
- **Vestry Gathering** – Betsy suggested that we have our vestry meeting on Thursday, September 10 at 3:30 p.m. at the church followed by our potluck with spouses.
- **Vestry Summer Meetings** - Our other summer vestry meetings will be held on the third Thursdays June 18th, July 16th, and August 20th in the Canterbury Room.

Junior Warden

- **Parking Lot Estimates** – Karen received estimates from Beisen Black Top Company of between \$25,000 to \$27,000 including striping to blacktop the parking lot and drive. Another company (Pigeon) estimated he could put an overlay on the current blacktop for \$21,000 but there were questions about longevity of this system. **Betsy Rogers moved and Judy Bush seconded that**

we move \$15,000 into the reserve fund for parking lot work for 2015. Motion passed.

- **Update on Signage** –Carl Zapffe has been meeting with the Village of Sister Bay regarding the ordinances for signage and Karen described some of the options that are available in placement and size of sign. Carl, Karen, Betsy and Ray serve on this committee.
- **Sound System in the Canterbury Room** – Karen showed us samples of baffles that could be added to the ceiling to assist in improving the sound in the Canterbury Room. The vestry determined to move forward asking the committee to obtain timing, pricing and installation and they will report at the June meeting.
- **Additional Chairs** – Karen thanked Jane for the 5 additional chairs for the church from the Jack Weis memorial fund.
- **Other** – Karen received a thank you note from Sue Raye and George Hughes for the use of the Canterbury Room.

Committee Reports

Sound System – Ray reported that the new ear mike had been set too high on Sunday explaining the loud sounds. It is now working fine and Betsy Rogers moved and Judy Bush seconded to purchase this mike which will be paid from the Jack Weis memorial fund for a total of \$199.85.

Rummage Sale – Roberta Thelen thanked everyone who worked on the Rummage Sale and reported net income to date of \$1,825 after expenses.

New Business – None

Old Business - None

Adjournment - There being no further business, it was moved and seconded that the meeting be adjourned. The motion passed.

May 17, 2015 Vestry Minutes
Page 4.

The next vestry meeting will be held on:

THURSDAY, JUNE 18 AT 3:30 P.M. IN THE CANTERBURY ROOM!

We will discuss Chapter IV in the Vestry manual, page 29 at the beginning of the vestry meeting.

Betsy Rogers will prepare the opening prayer in May.