

ST. LUKE'S EPISCOPAL CHURCH
VESTRY MINUTES OF DECEMBER 13, 2015

The vestry met on Sunday, December 13, 2015 at 11:30 a.m. following the regular church service in the Canterbury Room at St. Luke's Church. Present were Barbara Sajna, Rector; Betsy Rogers, Senior Warden; Karen Schwartz, Junior Warden; and vestry members, Norma Bramsen (by speaker phone), Judy Bush, Ray Osinski, and Roberta Thelen. Also present were Jane Weis, Clerk and Doug Schwartz, Treasurer.

Barb Sajna presided.

Barb Sajna provided the devotions.

Agenda – was approved as distributed.

Vestry Minutes – Ray moved and Betsy seconded to accept the minutes of the November vestry meeting. Motion passed.

Treasurer's Report

- **Financials** – financial reports were sent to the vestry. The Balance Sheet as of November 30, 2015 indicated total assets of \$294,853.55. The Expense to Budget Performance of January through November 2015 reflected a total net income of \$314,724.28 and total expenses of \$117,282.00 reflecting a surplus of \$197,442.28. The monthly reports will be filed for audit.
- **Diocesan Asking** – Doug reported that our Diocesan Asking will be \$14,770 and Betsy moved and Judy seconded the motion to accept this pledge to the Diocese. Motion passed.
- **Budget** – Doug distributed copies of the 2016 budget which was discussed. *(Subsequently, several vestry members indicated areas which should be changed and Doug distributed a revised 2016 budget which was approved by the vestry via email).* The revised budget will be submitted to the congregation one week prior to the Annual Meeting.
Budget Change – See the Senior Warden's Report below. *Roberta moved and Karen seconded that the revised budget including the change in the rector's stipend be accepted and the motion passed.*
- **Gift for Sue Raye** – It was suggested that Sue Raye receive a year end Christmas gift which Barb will do.

Rector's Report

- **T/C James Company (roof)** - there is still discussion at the diocesan level on how to pay for the repair of the Cathedral roof. The vestry felt that we were not in a position to contribute any large amount for this purpose. Several suggestions were made.
- **Christmas Tea** – was very successful and enjoyed by everyone.
- **Annual Meeting Reports** – reports should be sent to Jane by January 10.
- **Outreach – Food Pantry** – seventeen bags of food were delivered to the food pantry at Door of Life. The Outreach Committee would like to continue to collect food for this pantry.
- **Vestry Permission for Same Sex Marriage** – there is a trial liturgy available to perform this service. *Norma moved and Betsy seconded the motion to allow our Rector to do this service at her discretion. The motion passed.*
- **Bishop's Retreat** – Barb reported that the retreat was very successful and 18 people attended.
- **New Hymnals** – the new “Wonder, Love and Praise” hymnals are here.

Senior Warden's Report

- **Renewal/Works** – Betsy reported that there were 12 replies to the survey regarding possible new program initiatives. She would like to give parishioners another opportunity to respond. The vestry agreed to offer the survey again the first two weeks of January. It was suggested that the 5th and last workshop be held in mid-January.
- **Housing Allowance Resolution** - The following resolution was duly adopted by the vestry of St. Luke's Episcopal Church at a regularly scheduled meeting held on Dec. 13, 2015, a quorum being present:

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income (in computing federal income taxes) a church-designated allowance paid to her as part of her compensation to the extent used by her for actual expenses in owning or renting a home; and

Whereas, the Rev. Barbara Sajna is compensated by St. Luke's Episcopal Church exclusively for her services as a minister of the gospel; and

Whereas, St. Luke's Episcopal Church does not provide the Rev. Barbara Sajna with a rectory,

Therefore, it is hereby resolved that the total compensation paid to the Rev. Barbara Sajna for calendar year 2016 shall be \$43,110 of which \$14,400 is hereby designated to be a housing allowance;

and it is further resolved, that the designation of \$14,400 as a housing allowance shall apply to calendar year 2016 and all future years unless otherwise provided.

This resolution was moved by Betsy and seconded by Norma.

Junior Warden's Report

- **Safety Review Report** – Karen reported that the diocesan Safety Review has taken place and St. Luke's conforms to safety standards.
- **Other** – it was suggested that our paid housekeeping cleaners should receive a monetary Christmas gift.

Committee Reports

- **Nominating Committee** – Roberta Thelen, Sarah Wright and Barb serve as the nominating committee and their nominees will be presented at the Annual Meeting. They will be nominating Betsy to serve another term as Senior Warden and Doug Schwartz to serve as Junior Warden. Nominees to serve as vestry persons will be Steve Elliott and Ralph Blankenburg. The committee is working on nominating three people to serve as delegates to the October Diocesan Convention and two alternates.
- **Fair Trade Items** – Judy Bush reported that it is going very well and people are paying for their products.
- **Stewardship** – Norma reported that to date \$91,554 has been pledged.

Old Business – None

New Business – None

December 13, 2015 Vestry Minutes
Page 3.

Adjournment - There being no further business, it was moved and seconded to adjourn the meeting. The motion passed.

SPECIAL NOTE:
THERE WILL BE NO VESTRY MEETING IN JANUARY.

**THE ANNUAL MEETING WILL BE HELD IN THE CANTERBURY ROOM FOLLOWING
THE REGULAR TEN O'CLOCK CHURCH SERVICE ON SUNDAY, JANUARY 17.**

Respectfully submitted,
Jane Weis, Clerk