

Minutes for Vestry Meeting of November, 2015

The vestry met on November 15, 2015. Absent: Judy and Roberta

1. The agenda was modified to include Church Windows (accounting), Budget requests and Annual Meeting reports.
2. The October minutes were approved.
3. The Treasurer presented the monthly financial reports; some questions were referred to the next meeting. He reiterated the need to have questions before the meeting. Doug described the Church Windows program for accounting and recommended that we switch to that from Quick Books. The cost will be \$556 for the package, which includes a payroll package; the annual tech support fee will do up to \$399. The motion was made and seconded to purchase the program. Motion passed. The Treasurer advised that the diocesan asking for 2016 has been received. It is in the amount of 14,770. We'll vote on this as part of the vote on the budget at the annual meeting.
4. It was noted that we received \$150 from NWTC for use of the Canterbury Room.
5. The Rector brought the vestry up to date on the cathedral roof project, advising that she will have a telephone conference with the James Company on Monday, November 16.
6. There was an explanation and update on the organ situation, including the fact that the Allen rep came to St. Luke's and advised that the discs we currently have would be compatible with an Allen. This matter will be placed on hold until after the first of the year.
7. Barb will be on vacation from November 25 through Dec. 7. Fr. John Cell will be supply on those two Sundays.
8. The retreat with Bishop Gunter is scheduled for December 14 from 9-3; sign up sheet in clipboard alley.
9. The Christmas Tea is set for Dec. 7. Nancy Laitner and Pat Wisner are co-chairs.
10. Barb spoke with Michele Notz, director at Scandia about the possibility of using Scandia's wheelchair accessible van for transportation for the Diemers. Michele sent a memo setting out the requirements, which would include two family members passing background checks and having the necessary training. The list has been sent to one of the Diemers' daughters.
11. The annual meeting will be Sunday, Jan. 17. While nominations for vestry are taken care of, the nominating committee still needs to come up with names for convention delegates and alternates. Barb will work with Sarah and Roberta.
12. There was a reminder that annual meeting reports will need to be sent to Jane; and that budget requests should be sent to the budget committee.
13. The Sr. Warden reported briefly on the RW surveys; some of which are still outstanding. The final meeting of the facilitators' team will be held after the Bishop's retreat.
14. The JR. Warden reported that the updated parking lot estimate is \$26,516; Karen will be talking with them about dates, etc. She also reported that the sidewalk repair has been completed, and that the diocese had completed its safety review – the verbal response (to be followed by a written report) was that all was well.
15. Under committee reports, it was stated that the cheese sale to benefit Syrian refugees went well (approx.. \$1665 including the matching gift) plus some donations from non-parishioners. Attention was drawn to the Fair Trade items that Judy has ordered, priced and displayed. Income received will be funneled to Outreach. There will be a Christmas family. Pete will get

the information. The Confirmation class will assist. The food outreach to Door of Life will continue for a couple of weeks; Joy will take care of getting the food there in Barb's absence.

16. Communications reported the advertising change (cancelation of Advocate)
17. Ray purchased and demonstrated the new telephone speaker system to facilitate members who might attend from remote locations. The cost was \$115 – previously authorized.
18. No further business, the meeting adjourned.
19. Next meeting is set for Dec. 13.