

ST. LUKE'S EPISCOPAL CHURCH
VESTRY MINUTES OF MAY 19, 2016

The vestry met on Thursday, May 19, 2016 at 1:30 p.m. in the Canterbury Room at St. Luke's Church. Present were Barbara Sajna, Rector; Betsy Rogers, Senior Warden; Doug Schwartz, Junior Warden; and vestry members: Ralph Blankenburg, Norma Bramsen, Judy Bush, Steve Elliott, Ray Osinski, and David Skidmore. Also present were Jane Weis, Clerk and Karen Schwartz, Treasurer.

Barb Sajna presided.

Judy Bush provided the devotions.

Agenda – was approved as distributed.

Vestry Minutes – David moved and Betsy seconded to accept the minutes of the April vestry meeting as amended. Motion passed.

Rector's Report

- **Engaging Difference Participation (Deanery Meeting)** – Barb felt that it was well done with about 50 attendees and an excellent speaker.
- **God-talk Conversations** – the Bishop speaks annually with each parish priest emphasizing “How’s your spiritual life?” Barb is offering the same opportunity to discuss spiritual matters to all parishioners in their birth months. Four people responded in April.
- **Update on organ purchase** – it is expected that the organ will be installed on June 25. The old organ will be returned to the original supplier. The Bishop will be at St. Luke’s on Sunday, August 7th at which time he will bless the organ. Naomi Rowley will do a special musical program on the new organ on that date.
- **Scand Birthday Party** – Barb noted that all is in place for this event to be held on Thursday, May 26.
- **Welcome Bags** – are prepared and put out by Hilary and Martin Ford. Jane Weis assists with the items in the bags.
- **Foyer and Gourmet Dinners** – it was agreed to try and do both gourmet and foyer dinners. Jean will organize the gourmet dinners, but on a little simpler version than used in the past, and Betsy will organize the foyer groups of 8 which meet with the same people several times for a year. There will be sign-up sheets for both events. The purpose of these dinners is to offer the opportunity for people in the parish to get to know each other better.
- **Other** – Joanne Skidmore has been supplying at Holy Nativity in Jacksonport and reports that they are calling a Lutheran pastor to serve at Holy Nativity and Christ the King.
- **Jim Workman** – died and Barb sent an arrangement of flowers from St. Luke’s.
- **Growing Older** – Barb reported that there will be several discussions in Door County about “growing older”.
- **Diemer's Funeral and Baptism** - was a lovely event and the family gave St. Luke’s a generous gift to the general fund.

Senior Warden's Report

- **Policy and Procedures** – Betsy hopes to proceed with a vestry review of all parish policies beginning in June with the policy on memorials and bequests.
- **Vestry Pot Luck** – It was agreed to have one sometime this summer. Betsy will send out a doodle poll to determine the best date.

- **Renewal/Works** – Betsy’s committee reported to the Renewal/Works staff our experience with and concerns about elements of this program.

Junior Warden's Report

- **Parking Lot** – the lot is completed, but they did not follow Doug's request for proper striping and a few parking places were lost. Doug will speak to the person responsible.
- **Signage update** – Doug reported that we can have a light on the Church sign, but no digital lighting. He noted that we do not have a budget for signage for this year. He also pointed out that the Maple tree at the edge of the entrance to the parking lot is dying and this might be a good place for a sign. It was suggested that the committee of Ray, Betsy, Carl and Doug be reactivated.
- **Building Repair Update** – Doug reported that there are some very serious areas of decay in the exterior structure of the building. He will meet with Forestville Builders to determine the best action to take. He will have more to report next month. (See attached vote via email on May 26, 2016.)

Treasurer's Report

- **Financials** – financial reports were sent to the vestry. The Balance Sheet as of April 30, 2016 indicated total assets of \$295,134.58. The Expense to Budget Performance of January through April 30, 2016 reflected a total net income of \$8,295.77 and total expenses of \$7,296.37 reflecting a surplus of \$999.40. The monthly reports will be filed for audit. Karen also reported that she had moved funds from checking to savings.
- **Wall Hanging** – Karen displayed a wall hanging made by Marion Marcellus. It was suggested that it could be hung on the wall behind the piano. [Steve moved and David seconded the motion to hang the hanging on the wall behind the piano with a note on the back giving its history. Motion carried.](#)

Committee Reports

- **Sound System** – Ralph brought us up to date on the sound system for the Canterbury Room. He met with Steve from the Lighthouse Company who had submitted a detailed estimate for a total of \$9,185.82. Ray and Ralph will review this estimate and report back to the vestry.
- **Outreach Committee** – Judy reported that the Northern Door Children's Center was in need of funds and volunteers. She also reported that the Fair Trade items are not making enough sales to be a good money maker for us. She suggested that we discontinue this program.

Old Business – None

New Business - Karen noted that there is a committee to check on kitchen supplies and maintenance items. Norma, Carol Ann, Marcia and Kathy volunteered to serve on this committee.

The next vestry meeting will be held on Thursday, June 16 at 1:30 p.m. Future vestry meetings will be held on the third Thursday of the month throughout the summer.

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Betsy Rogers has offered to do devotions for the June meeting.

Respectfully submitted,
Jane Weis, Clerk

Vestry Vote on May 26, 2016

This was sent to the Vestry on May 26 and 7 vestry persons voted in the affirmative. This was a quorum so Doug will contact the engineer to check out the post referred to below.

As you know, Forestville Builders were set to come and look at the caulking issue at the church. Mark was here on Wednesday. When he and Doug inspected the building, Mark pointed out that one of the supporting beams is rotting out. He recommended that before we do anything about the caulking, it would be advisable to have an engineer check out that post. Doug and Ralph talked to the engineer we had used previously and he has agreed to come and do the inspection/recommendation. His fee is \$720. I think we should address this before the next vestry meeting, hence this e-mail. I'd like your permission to move ahead. Thanks. Barb