

ST. LUKE'S EPISCOPAL CHURCH VESTRY MINUTES OF AUGUST 18, 2016

The vestry met on Thursday, August 18, 2016 at 1:30 p.m. in the Canterbury Room at St. Luke's Church. Present were Barbara Sajna, Rector; Betsy Rogers, Senior Warden, Doug Schwartz, Junior Warden; and vestry members: Ralph Blankenburg, Norma Bramsen, Judy Bush, Steve Elliott, and Ray Osinski,. Also present were Jane Weis, Clerk and Karen Schwartz, Treasurer.

Barb Sajna presided.

Ralph Blankenburg provided the devotions.

Agenda – was approved as distributed.

Vestry Minutes – Doug moved and Ray seconded to accept the minutes of the July vestry meeting as presented. Motion passed.

Treasurer's Report

- **Financials** – financial reports were sent to the vestry. The Balance Sheet as of June 30, 2016 indicated total assets of \$295,134.58. The Expense to Budget Performance of January through June 30, 2016 reflected a total net income of \$11,175.78 and total expenses of \$41,021.57 reflecting a deficit of \$29,845.79. The deficit appears because of the payment of \$30,025.71 for the parking lot expense. Karen explained the deficit and next month's report should show us in a better position. Various items were discussed. The monthly reports will be filed for audit.
- **Financial Review** – Karen reported that the Financial Review with Janet Klutterman was a good and positive one.
- **Church Windows** – It was suggested that other churches in Door County be contacted to see if they are using the church windows program successfully.

Rector's Report

- **CCV Date** – after speaking with the Congregational Commission for Vitality, it was decided to have our all parish-workshop at St. Luke's on Sunday, May 7. We will provide a simple lunch.
- **Vacation/supply** – Barb indicated that she will be on vacation from August 22 through September 5. Joy will do the service on August 28 and Fr. Trainer will supply on September 4.
- **Summer Early Service** – Barb reported that the 8:00 a.m. Sunday services were held with about 10 members present. She felt that it should continue to be offered.

Sr. Warden Report

- **Letter to the Bishop** – Betsy read the letter she drafted reporting that it is the wish of the vestry of St. Luke's to keep Barbara Sajna as rector of our parish. [Betsy Rogers moved and Norma seconded to sign and send the letter. The motion passed.](#)
- **Policy Review** – the Memorial Fund Policy was reviewed and discussed. Several changes were suggested and Betsy will revise it for approval at the next vestry meeting.

Next month we will discuss the Gift Acceptance Policy.

Junior Warden's Report

- **Update on Building Repair** – Doug and Ralph introduced Tom Dier of Forestville Builders who took the vestry on a tour of the outside of the building and discussed all the items that needed to be repaired and replaced. Attached to the permanent minutes is a copy of the estimate of cost from Forestville Builders for \$38,525. One item not previously addressed was guttering on the east and west walls and Tom will get an estimate on having them installed.

- **Fund Raising** – Doug raised the question of how to pay for this work. It was suggested to conduct a Capital Campaign quickly to raise about \$20,000 plus the cost of the painting and gutters when those estimates are received. Doug offered to chair this campaign. It was determined that all funds raised will be matched with a \$1 for \$1 which would come from our asset funds. It was suggested that a letter be sent to the parish as soon as possible. **It was moved and seconded to conduct this campaign as suggested above. The motion passed.**

- **Naomi Honorarium** – Doug reported that the organ concert was very successful with about 30 people attending. An honorarium was discussed and **Doug moved that we pay Naomi an honorarium in the amount of \$250 to be sent to the charity of her choice. Judy seconded. The motion passed.**

- **Organ** – the organ is in and has a ten year warranty.

Committee Reports

- **Sound System** – Ray reported on the AV in the Canterbury Room and will be meeting with Pete from Sues Electronics.

- **CTK and HN** – Barb reported she had spoken with the new Vicar at Holy Nativity and Christ the King and he is interested in having Lessons and Carols and has set the date for November 26 which is Thanksgiving weekend. It was felt that it was a very busy time to have this service.

The next vestry meeting will be held on Thursday, September 15 at 1:30 p.m. in the Canterbury Room.

Barb Sajna signed up to do devotions for the September meeting.

Respectfully submitted,
Jane Weis, Clerk