

ST. LUKE'S EPISCOPAL CHURCH
VESTRY MINUTES OF DECEMBER 11, 2016

The vestry met on Sunday, December 11, 2016 following the church service in the Canterbury Room at St. Luke's Church. Present were Barbara Sajna, Rector; Betsy Rogers, Senior Warden, Doug Schwartz, Junior Warden; and vestry members: Ralph Blankenburg, Norma Bramsen, Judy Bush, Steve Elliott, Ray Osinski, and David Skidmore. Also present were Jane Weis, Clerk; Karen Schwartz, Treasurer; and George Hughes.

Barb Sajna presided.

Barb provided the devotions.

Agenda – was approved as distributed.

Vestry Minutes – Betsy moved and Norma seconded to accept the minutes of the October vestry meeting as presented. Motion passed.

Rector's Report

- **Lessons and Carols** – at Holy Nativity was a very successful affair and St. Luke's was well represented. Next year, St. Luke's will be the hosts.
- **Sexual Abuse Program for the Diocese** – the Bishop is encouraging all parishes to take this program on line. This training is required by our insurance. The vestry will be involved in this program. There will be more information in the future.
- **Masvingo (companion relationship)** – Barb reported that this relationship in Zimbabwe was approved at the Diocesan Convention in October. The outreach committee will help with this project. There will be more information later.
- **Annual Meeting** – There will be no vestry meeting in January. The Annual Meeting will be held on Sunday, January 15 following the church service in the Canterbury Room. Jane will ask chairs of committees to submit reports for the Annual Meeting Booklet. The nominating committee will be Ray and Barb. Betsy has offered to remain for another year and the canons will have to be waved for this to happen. Judy has offered to serve a 3-year term. David offered to be a Diocesan delegate on Saturday, October 21. Jane also offered. (However, she, Judy and Barb will be on a trip to Germany at the time of the Convention.)
- **Christmas Family** – all the cards have been taken for the family as well as contribution of money. Roberta will take the gifts down to the families on Monday.

Senior Warden's Report

- **Memorial Garden Policy** – the vestry began discussing this policy, but questions arose and it was decided to have a committee study the policy and bring their recommendations back to the vestry. Those on the committee are Jane, Judy, Doug and Norma with Norma serving as chair.

Junior Warden

- **Building Repair Progress** – Doug reported that the front of the church was finished until spring landscaping and everyone agreed that it looked just beautiful. The new address plaque is most attractive. Doug also stated that he repaired the front sign. Jane will write Brandon Van der Linden thanking him for helping with the welding jobs for these repairs. The bill for the project was \$32,348 which was under the original estimate. A parishioner suggested that the new door be painted, but there was discussion pro and con and it was decided to have this discussion later.

Treasurer's Report

- **Financials** – financial reports were sent to the vestry. The Balance Sheet as of November 2016 indicated total assets of \$295,134.58. The expense to budget performance of January through November 2016 reflected a total net income of \$140,394.84 and total expenses of \$127,440.47 reflecting a surplus of \$12,954.37. Various items were discussed. The monthly reports will be filed for audit.
- **Memorial Funds** – It was moved by Doug and seconded by Betsy to move the \$500 from the Hardie memorial funds to the Capital Fund. Motion passed. Diemer funds will be determined at a later date.
- **Budget Committee** – Karen presented the 2017 budget which was prepared by Barb, Doug and Karen. Several items were discussed including the loss of the Diemers who were very generous pledgers. Also, there were 17 people to date that had not pledged. We had \$70,679 pledged to date. After discussion, David Skidmore moved and Ralph Blankenburg moved to accept the draft budget. The final budget will be sent to the vestry by email for their final approval. (Subsequently this was done and the vestry approved the final budget.) This budget will be presented to the congregation at the Annual Meeting for approval.
- **Other** - Karen remarked that Workmen's Compensation has to be paid. She also mentioned that the downstairs office will be set up for the counters on Sunday.

Committee Reports

- **Executive Council** – David Skidmore announced that there will be a Ministry Fair in Waupaca on Saturday, May 13. Delegates and alternates to the Convention are expected to attend.
- **Stewardship** – it was noted that the Epiphany Dinner to date has brought in over \$1,000 for the Capitol Fund.
- **Scandia Tea** – was very successful and appreciated by all the residents.
- **Outreach** – they are hoping to have a Rummage Sale this spring.

Old Business – **Sound System** – in the Canterbury Room is on hold for now.

New Business – none.

Adjourn

The next vestry meeting will be held on Sunday, February 19 following the church service.

Barb Sajna offered to do devotions for the February meeting.

Respectfully submitted,
Jane Weis, Clerk