

ST. LUKE'S EPISCOPAL CHURCH  
VESTRY MINUTES OF FEBRUARY 19, 2017

The vestry met on Sunday, February 19, 2017 following the church service in the Canterbury Room at St. Luke's Church. Present were Barbara Sajna, Rector; Betsy Rogers, Senior Warden; Doug Schwartz, Junior Warden; and vestry members: Ralph Blankenburg, Norma Bramsen (by phone), Judy Bush, Steve Elliott, George Hughes and David Skidmore. Also present was Jane Weis, Clerk.

Barb Sajna presided.

Barb provided the devotions.

**Agenda** – was approved as distributed.

**Vestry Minutes** – It was moved and seconded to accept the minutes of the December vestry meeting as corrected. Motion passed.

**Appointment/election of the Clerk and Treasurer** – it was noted that the vestry appoints the clerk and the treasurer. Doug Schwartz moved and Judy Bush seconded that Jane Weis serve as clerk and that Karen Schwartz serve as treasurer. Motion passed.

**Rector's Report**

- **Gift to Discretionary Account** – Barb noted that she had received a very generous gift to this account.
- **Music Choices** – two newcomers to the church are very involved in music and suggested that it might improve the music program if we could construct our own supplement songbook in the future.
- **Membership** – Barb would like to present a liturgy of welcome to all those members who have recently joined St. Luke's Church and again explain how membership is obtained.
- **Taize Service(s)** – Barb is planning a Taize service at St. Luke's this Sunday afternoon at 4:00 p.m. This service is open to the community and is an Ecumenical service.
- **Clergy Retreat** - Barb noted that she would be attending this retreat on February 20-22.
- **Lent**- Lenten services begin on Wednesday, March 1 with a 12:00 Noon service of Ash Wednesday and there will be a noon day service every Wednesday through Lent. It was also noted that the Skidmores will prepare a power point presentation of their trip to Newfoundland and will prepare a soup and assorted breads from the areas they visited on Wednesday, March 8 at 5:00 p.m. which is open to everyone. There is a sign-up in clipboard alley. Everyone will be asked to bring a nonperishable item for the Open Pantry at the Door of Life Church.
- **Shed/Domicile** – because of the poor condition of the shed, it was unnecessary to renew the contract with the new owners of Domicile. Doug moved and Norma seconded not to renew the contract. The motion passed.
- **Spring Conference** – there will be a spring Diocesan gathering on Saturday, May 13 with clergy and lay leaders. The emphasis will be to bring “mercy and delight” into the neighborhoods.
- **Parochial Report** – is completed and shows that average attendance is up, membership is up and reflects a good report of our parish. Betsy moved and David seconded to approve the Parochial Report. The motion passed.
- **Audit Review** – after discussion, it was moved and seconded to have a Financial Review rather than an Audit. The motion passed.
- **Housing Allowance** – the housing resolution for Barb dated February 19, 2017 reflected a total compensation paid to the Rev. Barbara Sajna of \$43,110 of which \$14,400 is designated as a housing allowance for the calendar year 2017. Betsy Rogers moved and Steve Elliott seconded to accept this Housing Allowance Resolution. The motion passed.

### **Senior Warden's Report**

- **Policy on Weddings and Funerals at St. Luke's Church** – Betsy suggested we should have such a policy and she distributed a suggested one. One change was suggested to add the line: “the rector or his/her designee will be the officiant at funerals and/or weddings held at St. Luke's Church. The change was approved. Betsy moved and David seconded that this policy be accepted as amended. The motion passed.
- **Memorial Garden Policy** – a motion was made and tabled. Doug moved and Steve seconded to table the motion and because all members were not able to attend the committee meeting reviewing this policy. It was suggested that Norma, as chair of the committee, reconvene when all members are available to restudy the policy and bring their recommendations back to the vestry. The motion passed. Those on the committee are Jane, Judy, Doug and Norma with Norma serving as chair. It was suggested that Betsy also serve on this committee.
- **Green Team Update** – Betsy reported on the Caring for Creation Conference on Climate Change and suggested Lenten ideas to consider doing things that will encourage ways to conserve our planet. Betsy moved and David seconded to co-sponsor this event. The motion passed. The Green Team volunteered 7 ideas of things to give up during lent i.e. stop using plastic bags, share rides, watch our lighting, and other ideas. The Green Team will distribute suggestions to the parish and put an article in the E-news.

### **Junior Warden**

- **Salt and Sanding** – Doug has not received any prices at this time, so there will be a discussion about this topic at a later time.
- **Plan for the Shed** – Doug remarked that in the future, the vestry may wish to consider removing the shed.
- **Front Wall and Front Window** – Doug suggested a new blind in the front window. The question of light was considered. Dwight Anderson was asked if he could do a light stained glass window but he declined stating the window was too large for the kind of work that he does. It was suggested that Gary Chadoir be contacted. This discussion was tabled until the next vestry meeting.
- **Signage** – Doug reported this issue will be discussed at a later vestry meeting.
- **Gutters** – there is no information available at this time.

### **Treasurer's Report**

- **Financials** – financial reports were sent to the vestry. The Balance Sheet as of January 31, 2017 indicated total assets of \$304,854.19. The expense to budget performance of January reflected a total net income of \$19,768.76 and total expenses of \$7,539.35 reflecting a surplus of \$12,229.41. Various items were discussed. There were questions about the Capital fund and the funds raised to cover the cost of the new wall and the matching funds. Ralph moved and Steve seconded that the

amount promised for the fund-raising be moved from the savings account to the operating budget. **The motion passed.** (Subsequently, Karen clarified the questions stating that the total donations were \$24,033.49 and matching funds were taken from savings of \$24,033.49 totaling \$48,066.98. The repair bills were \$32,348.00 leaving a balance in the Reserve Fund of \$15,718.98. She also clarified that the 2016 amount pledged was \$93,384 and the amount pledged in 2017 is \$84,549). It was suggested that the amount raised and matched for the benefit be written up in the E-news and the Newsletter. The monthly reports will be filed for audit.

### **Committee Reports**

- **Kitchen going Green** – Norma reported that the kitchen going green is working very well.
- **Stewardship Report** – Norma also reported on the final figure to date for the 2017 stewardship campaign which Karen later confirmed was: \$84,549.
- **Outreach** – Barb reported that they had a good meeting and during lent, we will collect books for children to be used in doctors' offices.
- **Other** – it was decided to cancel the March meeting because so many people will not be available.
- **Dave Skidmore** – reported on the fact that he will be talking to the Executive Council about moving forward to see if the diocesan account that is currently restricted to use by male seminarians only, should be contested as being gender discriminatory.

**Old Business** – none

**New Business** – none.

**Adjourn** – George Hughes moved and Steve Elliott seconded that the meeting be adjourned. The motion passed.

**The next vestry meeting will be held on Sunday, April 9 following the church service.  
There will be no March meeting.**

**Doug Schwartz offered to do devotions for the April meeting.**

Respectfully submitted,  
Jane Weis, Clerk