

ST. LUKE'S EPISCOPAL CHURCH
VESTRY MINUTES OF APRIL 9, 2017

The vestry met on Sunday, April 9, 2017 following the church service in the Canterbury Room at St. Luke's Church. Present were Barbara Sajna, Rector; Betsy Rogers, Senior Warden; Doug Schwartz, Junior Warden; and vestry members: Ralph Blankenburg, Norma Bramsen (by phone), Judy Bush, Steve Elliott, George Hughes and David Skidmore. Also present were Jane Weis, Clerk; Karen Schwartz, Treasurer; Ray Osinski and Jim Peterman.

Barb Sajna presided.

Doug provided the devotions.

Agenda – Judy Bush moved and Betsy Rogers seconded to accept the agenda as distributed. Motion passed.

Vestry Minutes – Steve Elliott moved and David Skidmore seconded to accept the minutes of the February vestry meeting. Motion passed.

Rector's Report

- **Taize Service(s)** – was very successful with about 40 people attending. She hopes to offer the Taize service quarterly.
- **Lent**- Lenten services – the Canterbury Cinema was successful, however the noon Eucharist services had very poor attendance. She is considering offering the service at 4:00 p.m. next year just prior to the Lenten Cinema, hoping to increase attendance.
- **Diemer Interment** – will be held on Sunday, May 14 following the church service. The family has ordered the plaques.
- **May 13 Meeting on Evangelism** – a presentation will be given by Carrie Heddington and there will be workshops for clergy and lay leaders from 9:00 to 3:00 in Waupaca at the Ramada. Registration is online.
- **Welcome Service** – Barb suggested having a welcome service for new attendees to St. Luke's and explain membership status and categories of membership.
- **Vacation** – Barb will be on vacation from May 6-10. Joanne Skidmore will supply.
- **CCV** – is now scheduled for Sunday, June 11 and will involve interviews on church vitality. It is hoped that everyone will attend.
- **Bishop's Visit** – will be on Sunday, June 25 when we may possibly have a Baptism and a Confirmation.
- **Concert** – there will be a concert by the Ladies' Collegium under the direction of Jenny Gettel at St. Luke's Church on Saturday, June 24 at 7:00 p.m. We will plan to have a reception.
- **Holy Week** – Barb felt that all is ready and hoped for good attendance.
- **Other** – Doug and Barb discussed options for the front window on the right side of the altar. It was suggested that Gary Chaudoir do a stained glass design for this window. A simple hanging design would cost between \$1,556 and \$2,140 and to do the entire window would be between \$2,400 and \$3,120. It could be paid for from the Reserve Capital Fund.

Senior Warden's Report

- **Investment Policy** – Betsy suggested several changes to this policy and they were discussed. Betsy moved and Judy seconded that this policy be accepted as amended. The motion passed. A copy of this policy with the additions underlined are attached to the vestry minutes.
- **Vestry Potluck** – was discussed for vestry members and their spouses. It was agreed to have one this summer, but a date was not determined.
- **Other** – it was suggested that the vestry be provided with a list of the companies in which we are invested. Quarterly, a statement of the Legacy Fund account at Fidelity will be provided to the vestry.

Junior Warden

- **Sanding** – Doug reported that Jonathan Orrick will do the sanding/salting using his judgment as to when it should be done. The cost is ~~\$150 each time.~~ **for two applications, about \$75 for each application.**
- **Gutters** – Doug has contacted Tom Dier but has not heard back. Jim Peterman suggested contacting R&R for this project.
- **Signage** – Doug suggested at this time there is no budget to cover this project. The first thing to determine is the removal of the Maple tree. The vestry was reminded that this expense could come out of the Capital Fund. It was suggested that the committee reconvene to review Carl Zapffe's suggestions that were presented previously. The committee members are Betsy Rogers (chair), Doug Schwartz, Carl Zapffe and Ray Osinski. It was suggested that they make their recommendations to the vestry in June. Betsy offered to get a price for a lighted sign.
- **Parking Lot Lights** – Doug reported that the parking lot lights could be turned ~~off by a switch in the foyer.~~ **With a timer switch that would allow people to safely leave the parking lot before it switched the lights off.** Elliott Baily is an electrician Doug has contacted.
- **ther** – Sister Bay Utility is checking on all commercial sites to be sure that liquid waste has a grease interceptor. Doug felt that we would not be affected because we only have a warming kitchen.

Treasurer's Report

- **Financials** – financial reports were sent to the vestry. The Balance Sheet of March 31, 2017 indicated total assets of \$293,267.37. The expense to budget performance of January - March reflected a total net income of \$45,607.40 and total expenses of \$23,603.01 reflecting a surplus of \$22,004.39. Various items were discussed. The monthly reports will be filed for audit.
- **New Bookkeeper** – we hired Julian Newman as the new bookkeeper. **Ralph moved and Betsy seconded that we accept the hiring of Julian Newman at the rates discussed.** After a two months trial and if she can work with Church Windows, her salary will be adjusted to \$25 per hour. We will also purchase 17 workbooks for Church Windows for \$85.

Committee Reports

- **Sound and Equipment System in the Canterbury Room** – Ralph reported on the cost of new TV, Video etc costs from Lighthouse in the amount of \$9,185. Pete Thelen suggested using Seuss Electronics whose bid was \$8,616. Ray Osinski has offered to build shelving in the closet for this equipment. After discussion on the costs of all the projects that are currently needed, it was decided to ask each vestryperson to **prioritize the major projects being considered: gutters, video, windows, hearing loop and signage via email.** *(Later it was suggested to add the parking lot lighting to this list).*
- **Hearing Loop Information** – George Hughes reported on a hearing loop program for the hearing impaired in the sanctuary by Telecoil. The cost is \$2,950 installed and guaranteed for five years. There would also have to be individual receivers for \$99 each for those whose hearing aids are not equipped for this system.

- **Outreach** – Judy and Barb announced that the Outreach Committee will sponsor a Rummage Sale at St. Luke's on Saturday, May 20. Roberta Thelen and Trudy Jischke will chair the event.

Old Business – none

New Business – none.

Adjourn – the meeting was adjourned.

The next vestry meeting will be held on Thursday, May 18 at 1:30 p.m. in the Canterbury Room.

Judy Bush offered to do devotions for the May meeting.

Respectfully submitted,
Jane Weis, Clerk