

St Luke's Vestry Meeting  
March 11, 2018

Opening Prayer: Mother Barb

Today's agenda and previous month's minutes are acknowledged without comment

Substantive

1. Rector's report

- a. Holy Week schedule has been announced and will be in the enews.
- b. Discussion is taking place to include Shepherd of the Bay in the Easter Vigil. They have never had a Vigil and are interested in the service. They would participate in liturgical duties as well as music and the reception following.
- c. Frank Heidler's funeral is scheduled for Saturday, March 17 at 2pm.
- d. The Bishop will be visiting us on September 30th and wants to meet with the Vestry at that time. The Vestry should start to think about what we would like to share with him.
- e. The Christian Video License has been renewed through the diocese. We participate in that license as part of the diocese.
- f. The communication class met for the first time this week. It went well and we are expecting between 12 to 15 participants
- g. Consensus vs Roberts Rules. Mother Barb suggested that to support our community in a faithful manner, consensus is the direction we should follow as opposed to a more strict Robert's Rules manner. The idea supporting consensus is that each member will have the opportunity to express his or her views. Once communication has taken place it would be the goal that although someone may still feel they are not "pro", their position has been heard and addressed and they are prepared to support the majority. Robert's Rules will be used when addressing legal matters.
- h. The Diocese has determined that financial Reviews will be held on site every other year. This year a review will take place via email, phone calls etc, no on-site visit. Next year we will have an on-site visit from the Diocese.

2. Senior Warden

- a. It was recommended and agreed that the [Treasurer](#) will order a changing table. [The Junior Warden](#) will contact Forestville, who will be doing work for us in the near future, to request a bid for work to be done, including travel time charges.
- b. Amazon Smile will not be pursued by St Lukes, but through the Diocese. The [enews editor](#) will explain in an upcoming enews what Amazon Smile is and how to access the Diocese "smile" to give credit to the diocese when making purchases



### 3. Junior Warden

- a. A description of a fundraiser (MarkMoran.com) was provided. Several area nonprofits have used this fundraising method. The Vestry was advised to look at the website directly and return at the April meeting with comments and/or advice to the Outreach Committee.
- b. WIFI reception in the Canterbury Room continues to be irregular to poor. It was suggested that anyone needing WIFI connectivity should select VPN on their phone (same as hotspot). This will provide good connectivity. In the meantime the Junior Warden is having our current service checked regarding signal strength

### 4. Treasurer

- a. Financial reports were sent to the Vestry The Balance Sheet as of January 31, 2018 indicates total assets of \$390,488.46. The financial report YTD balance reflects a total net income of \$31,051.21 and total expenses of \$9,344.73 indicating a surplus of \$21,706.48. The financial reports will be filed for audit.
- b. It was explained that two new expense accounts have been added: Appreciation and Meetings. As part of this discussion Mother Barb reported that the amount that has been gifted for the Discretionary Fund the last few years has not been received as expected. If by the April Vestry Meeting, it has not been received the Vestry will discuss ways the fund may be financed. It was suggested and accepted that a paragraph go into the enews reminding St Lukes that any cash offerings received the first Sunday of each month are placed in the discretionary fund.
- c. Last month's credit card bill was presented. No discussion

### 5. Committees

- a. Before the new sign can be queued for manufacture, it must be formally approved. The sign rep has spoken with the Village of Sister Bay regarding Village rules. Final approval of the final design is needed by the Vestry. This subject will be tabled until the April Vestry meeting.
- b. Discussion took place regarding charges for use of the Canterbury Room. It was suggested that although initially we felt we had to cover costs such as cleaning, insurance, etc, St Lukes is no longer in the same financial situation and could accept a free will offering. Under procedures it is noted that a 501(c)(3) non profit organization that does charitable work is exempt from any charge. Barb will be sure that all users receive a copy of the procedure.

6. Old Business None

7. New Business None

Meeting adjourned at 12:30PM. Next meeting is scheduled for April 15, following coffee hour.

Respectfully Submitted,  
Diana Wallace, Clerk

