

St Luke's Vestry Meeting July 15, 2018

Steve Elliot opened the meeting with a reading and prayer

Procedural

1. Agenda: Stands as is
2. Minutes from June accepted as submitted

Substantive

1. Rector's Report
 - a. Stained Glass Window
 - i. Vote to accept the window as gift: unanimously accepted
 - ii. A concern was expressed about the possibility of back lighting attracting flies and also traffic movement that is currently blocked by the shade.
 - iii. [Karen S.](#) will check to be sure our insurance would cover the window
 - b. Retreat reminder: July 31, 9- 3. Lunch will be provided. Please read The Agile Church.
 - c. Discernment meeting will be held with John on 7/27 and a narrative report will be written for the Vestry for voting purposes.
 - d. Seating in the Canterbury Room has been increased by 8, following requests from members that there is inadequate seating, particularly in the summer.
 - e. Welcome Bages insert has been updated by [Jane Weis](#). Jane asked that the Vestry review. The only suggestion was to add St Luke's website to the front. [Mother Barb](#) will resume announcement on the gift bags for our visitors.
 - f. A brief discussion took place on additional ways to advertise St. Lukes. No action taken.
2. Senior Warden Report
 - a. It has been suggested that at least 4 additional folding chairs are needed for the Narthex for overflow. [Karen S.](#) will search for matching chairs.
 - b. General Convention
 - i. A revision to the Book of Common Prayer has been delayed indefinitely. Congregations will be engaged in using alternative liturgical texts.
 - ii. The Marriage Resolution was approved. Rectors may authorize marriage rites for gay couples.
 1. PFLAG of Door County will be notified to Mother Barb's willingness to perform marriage rites for gay couples, following customary processes
 - iii. General neutral language may now be used.
 - iv. Evangelism Officer position has been approved
 - v. Shareholder Guidance has been approved.
 - vi. July 21st will be a meeting of the Deanery at St. Annes.
3. Junior Warden Report

- a. [Karen S.](#) will provide a changing table sign for the outside of the restroom and also a sign on the changing table requesting soiled diapers be removed, using bags provided.
- b. St Luke's sign installation will happen on 7/19, starting between 9 and 9:30AM. There was a slight delay as the lights had to be customized. Bricks also were created to match our exterior. Everyone involved did a wonderful job and it is very much appreciated.
- c. The suggestion to expand our movie nights to those outside of St Lukes was discussed. A sandwich board similar to what MidSummer Music uses seems a good alternative. We can also list the movie night in The Pulse.
- d. A sign needs to be purchased indicating the front door off the Narthex is for Emergency Exit only.
- e. A sign will also be added in the kitchen regarding clean up responsibilities for outside groups using our facilities.

4. Treasurer Report

- a. Expenses versus income were only slightly over the year to date budget, at \$628.11, but overall the budget performance looked positive. Credit card charges were for coffee, envelopes and a printer cartridge. The Treasurer's computer was experiencing software conflicts between the Windows 10 operating system and the Church Windows Financial and member record management program. A consultant has resolved the issue. Fee for his work was \$300.00.
- b. It was also reported that three members have volunteered to handle treasurer responsibilities when Karen steps down as Treasurer at the end of 2018. They are: Norma Bramsen, Karen Malzahn and Joanne Skidmore.

5. Committee Reports

The Canterbury Room Acoustics Team of George Hughes and Carol Ann Osinski contacted Aero Audio of Appleton at the suggestion of Tom Deere. The Aero engineer inspected the Canterbury Room space and informed the team that the sound deadening panels were not positioned properly when installed. In addition they are of a lower grade which also contributes to their ineffectiveness. An asymmetric placement would increase the effectiveness of the ceiling panels, but a higher grade panel would be needed to make a significant improvement. A rough estimate for installing a higher grade panel and sufficient number would be between \$8K-\$10K. The Aero engineer also suggested installing carpeting on the floor to reduce the reverberation.

The team contacted Carpet One in Jacksonport and learned from the owner that carpet tiles would be an effective remedy, noting they are easy to clean and can be replaced if damaged or stained. The owner said the tile fibers are dyed throughout so fading from the cleaning is not an issue. One option, as the team saw at Hope Church in Sturgeon Bay, is to partially carpet the hall, leaving a portion uncarpeted under the piano and in front of the kitchen passage and counter. Champeau Floor Covering of Sister Bay quoted \$4.82 per square foot

installed and Carpet One of Jacksonport quoted \$3.73 to \$4.84 for 1000 sq. feet, installed. Carpet tiles could be glued at the corners to avoid marring the existing floor.

It was suggested by Karen M. to get a second option from the Aero engineer or another acoustical firm on the effectiveness of carpeting for sound deadening and recommendations for the type of sound deadening carpet needed. The Rector noted that Midsummer Music staff have put down area rugs in Canterbury Room at past concerts and this might be worth considering along with moving the wall panels to the ceiling to fill in gaps. Karen M suggested bringing in another acoustical firm to check the space and make recommendations so we might then have comparable numbers.

6. Other Business

Karen Malzahn said she was donating a tapestry featuring a cathedral design, to the Parish. The Vestry accepted the gift.

Meeting adjourned at 1:30pm

Respectfully Submitted,

Diana Wallace
Vestry Clerk