

## **St. Luke's Vestry Meeting Minutes August 18, 2019**

Attendees: Mother Barb, Betsy Rogers, Karen Malzahn, Susan Hoffert, Carol Heil, Carol Ann Osinski, George Hughes, Pete Thelen, Paul Neuman

### **Procedural**

Agenda approved

Minutes edited to correct misstatement in Treasurer's Report about extending current program of buying CDs for another year.

Minutes then approved.

### **Rector's Report**

Nicci, Joy and Barb met to evaluate Nicci's experience at St. Luke's and to ensure she covered all areas necessary to continue her education. Her ordination should take place in Spring 2020.

Delegates to the convention will be Carol Ann and Ray Osinski and George Hughes. Sue Raye Hughes will be the alternate. George cautioned that anyone who may want to attend the Bishop's revival during the convention will need to register.

Barb will meet with the Bishop next week to discuss her continued leadership of St. Luke's. Karen motioned that the Vestry provide to the Bishop all needed documentation for Barb to continue as pastor for another year. Carol seconded. Motion passed.

Joanne Skidmore has resigned as the newsletter editor. After discussion, the Vestry agreed that any news be incorporated into the online news that Carol Ann edits unless someone volunteers to take over as editor.

Barb informed the Vestry that she's agreed to allow Mark Richards, minister in charge of the community Hospice use of the Canterbury room for support group meetings, waiving any fee. She is waiting to hear back from him.

Betsy moved to skip the October Vestry meeting. Paul seconded. Motion passed.

### **Senior Warden Report**

Betsy reported that it's time again to reform the Foyer Groups, which has proven to be a successful way for parish members to get to know each other better. Sign up sheets will be in the Alley and Vestry members are encouraged to talk them up.

George suggested we have a parish potluck quarterly to do the same but at the whole parish level. This was well received but no action taken. Barb will look at the calendar.

### **Junior Warden Report**

The outside wall repair is finished and no dirt is touching the wood. The gardener will design plantings for the east side of the Church.

The last project concerns the parking lot lights. Three lights near the Sanctuary will project light into the parking lot. Lights on each side of the exit door will be made motion sensitive; all without need for poles. The project will be finished by the end of September. The lights are LEDs and will only be on when the building is occupied. The Magnolia tree will not be harmed.

The lights behind will be taken down. The whole project is within the \$10,000 already budgeted.

Several lights in the Sanctuary have been replaced, some with warm light and others with daylight. He asked the Vestry to comment on which shade was preferred. After the meeting, members checked and agreed to go with the daylight shade as that is less expensive.

Karen suggested looking into a Federal or State subsidy for replacing standard light bulbs with LED. She will get information to George.

### **Treasurer's Report**

The Financial Review for 2018 from the Diocese has been received. There were two recommendations—Improve accuracy of giving statements and update inventory of property and equipment. Karen reported that procedures are being implemented to better scrutinize the giving statements with multiple people reviewing them. George was asked to update the high value items by videotaping them.

The Clerk will need to complete the Certificate of Acceptance, providing one copy to the Diocese, one to Barb and one for the Clerk Book.

George asked for a list of open accounts so he and others making purchases on behalf of the Church know where we should be shopping. Karen agreed. Vestry members were asked to bring their lists to the next Vestry meeting or email them to the Treasurers.

Karen reported that our finances continue to be good. She noted that retiring the newsletter will save us \$1,000 a year. Jude Teicher will be joining the Treasurers soon so that the duties will be divided between Karen, Norma Bramsen and Jude.

Karen also warned that Juliana Neuman will be having knee surgery and requested she be able to use the downstairs office. She also suggested we may need a new computer as the current one presents a challenge for printing. She will contact Spectrum to diagnose the problem.

### **Committee Reports**

None

### **New Business**

None

The date for the next Vestry meeting is Sunday, Sept. 15.

Respectfully submitted

Susan Hoffert  
Vestry Clerk